

# The Anthony Grainger Inquiry

## Privacy Notice

### Introduction

The Anthony Grainger Inquiry is required to comply with the law governing the management and storage of personal data and sensitive personal data, which is outlined in the General Data Protection Regulation 2016 (GDPR) and Data Protection Act.

Your personal information, supplied for the purposes of the terms of reference for Anthony Grainger Inquiry will be held and processed by the Inquiry. For our investigations, personal information is included as part of the evidence received.

We keep your information secure and only share it with those who have a need to see it. All personal information we receive is handled fairly and lawfully in line with data protection legislation.

This also includes when it is processed by third parties on our behalf.

**The Data Protection Officer is Sue Curran** [curran@graingerinquiry.co.uk](mailto:curran@graingerinquiry.co.uk)

**The Anthony Grainger Inquiry is a data controller for your personal information.** The scope and terms of reference of the Inquiry are set out on the website.

### How and why the Inquiry uses your information

The Inquiry collects, processes and shares personal information to enable it to carry out its statutory and other functions.

In accordance with the General Data Protection Regulations, the Inquiry is only allowed to process your data where there is a lawful basis for doing so.

### The legal basis for processing personal data

#### Personal data

Article 6 (1) (e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

#### Special personal data

Article 9(1) of the General Data Protection Regulation prohibits the processing of special categories of personal data unless a condition in Article 9(2) is met, such as for reasons of substantial public interest (see Part 2, Schedule 1 of the Data Protection Act 2018). Processing of special categories of personal data is only permitted by the Inquiry where it is necessary for:

- i) a function conferred on a person by an enactment or rule of law;
- ii) the exercise of a function of the Crown, a Minister of the Crown, or a government department and it is necessary for reasons of substantial public interest

The inquiry may share your information with other organisations in the course of carrying out our functions, or to enable others to perform theirs. This data will be deleted at the end of the Inquiry.

# The Anthony Grainger Inquiry

## Storing your information

The Inquiry will treat all the information we receive in the strictest confidence. We will keep your information confidential at all times.

To ensure this is adhered to, anyone involved in handling your data (whether in hard copy or electronic format) and where they are legally entitled to do so, has given a legal undertaking directly to the Chairman of the Inquiry. Any breaches under this undertaking could result in Contempt of Court.

The only exceptions to do would be if the Inquiry needs to pass any information to other organisations where to required to do so by law.

At the close of the Inquiry, all your information will be securely destroyed. The public records of the work of the Inquiry will be permanently preserved at The National Archives in accordance with their guidance, including the evidence used in the hearings, reports and the website.

## What information we collect

The Inquiry obtains personal data for the most part from providing organisations which, themselves, hold data relevant to the Inquiry's terms of reference. The Inquiry will analyse all data presented to it but will not process further any data it determines is not relevant to its terms of reference. Such data will be returned to the relevant providing organisation or destroyed, in accordance with the terms of the relevant agreement with the providing organisation.

The Inquiry adopts a redaction policy which ensures that no personal data will be published by it unless, and to the extent that, it is relevant to its terms of reference and necessary to publish the data to enable understanding of its findings.

The Anthony Grainger website does not store or capture personal information of anyone browsing the website, but it does log the user's IP address that is automatically recognised by the web server.

## Requesting access to your personal data

You have the right to request access to the personal information the Inquiry holds about you. If you wish to exercise these rights or would like to a subject access request please contact the Data Protection Officer: Sue Curran - [curran@graingerinquiry.co.uk](mailto:curran@graingerinquiry.co.uk)

## Other rights

In certain circumstances you have the right to:

- 1 Object to and restrict the use of your personal information, or to ask to have your data deleted or corrected.
- 2 (Where you have explicitly consented to the use of your personal data and that the lawful basis for processing) the right to withdraw your consent to the processing of your data .

## Questions or concerns about personal data and Complaint process

If you wish to make a complaint about the way the Inquiry is handling your personal information you can email the Data Protection Officer at:

# The Anthony Grainger Inquiry

curran@graingerinquiry.co.uk

We hope that any issues you may have regarding our handling of this data could be resolved between ourselves.

In the event that is not possible, you have the right to complain to the **Information Commissioners Office** about the way the Inquiry is handling your personal information.

You can contact them by calling [0303 123 1113](tel:03031231113).

Or go online to [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns) (opens in a new window; please note we can't be responsible for the content of external websites)

If you have any questions that haven't been covered or require a copy of our Data Protection Policy, please contact our Data Protection Officer Sue Curran who will be pleased to help you:

- Email Sue Curran - [curran@graingerinquiry.co.uk](mailto:curran@graingerinquiry.co.uk)

This notice was last updated on 25/05/2018